



**Santa Clara County FireSafe Council
Meeting Summary
November 10, 2009
State Farm San Jose Operations Center**

- I. Introductions
- II. SCFSC Regular Meeting – Call to Order 2:09 PM – Jerry Serpa
Allan Thompson moved to accept the October meeting summary, seconded by Nick Ciardella; unanimously approved.
- III. New Business
The Nominating Committee will meet at the December Officers and Directors meeting to nominate Directors for two-year terms starting January 2010. Those interested in serving as a Director are encouraged to contact any of the current Directors for more information.
- IV. Reports
 - a. Officers and Directors Meeting Report – Allan Thompson made a motion to authorize Rick Parfitt and Allan Thompson to sign new 2010 grant agreement letters after review even though they include a new prevailing wage provision, seconded by Rick Parfitt; unanimously approved.
 - b. Treasurer’s Report – Allan Thompson distributed the Treasurer’s Report showing that the total in our bank accounts is \$304,397.55. This is the largest amount ever in the accounts and is a result of several recent large grant payments as well as smaller donations. Sergio Alatorre made a motion to approve the Treasurer’s Report and the following new expenditures, seconded by Michael Newburn; unanimously approved.
 - Newcomb Tree Invoice, Skyline Chipping, \$2,275.00
 - Black Cat Invoice, Bear Creek Stables A1, \$4,600.00
 - Newcomb Tree Invoice, Soda Springs Chipping, \$3,800.00
 - Yahoo Small Business, Q4 Website Hosting/E-mail, \$35.85
 - Constant Contact, E-mail Annual Renewal, \$126.00
 - Newcomb Tree Invoice, East Foothills Chipping, \$3,500.00
 - Agri-con, Redwood Estates Road Clearing, \$10,000.00
 - Aly’s Tree Trimming, Rancho Vista Chipping, \$350.00
 - Caltrans Encroachment Application Fee, \$246.00
 - AFP Silicon Valley, \$300.00
 - Newcomb Tree, Poppy Lane Chipping, \$875.00
 - c. Executive Coordinator’s Report – Jenn Viane Riese summarized the coordinator’s report and went over recent accomplishments and funding efforts along with reports from Kim Gardner, Shannon Dinis, and Sergio Alatorre. Michael Newburn motioned to approve \$400 in expenditures that included \$100 for year-

end letter appeal to SCFSC database contacts and \$300 for guests at the AFP Philanthropy Day luncheon (guests are SCFSC supporters and advocates: Dick Santos, Stu Farwell, Sevag Sarkissian, and Ken Yeager)

- V. Action Items
- VI. Old Business – None.
- VII. Round Robin
- VIII. Next Meeting – Tuesday, December 8 at 2:00 PM with an Officers and Directors Meeting at 1:30 PM. It will be held at the CAL FIRE Morgan Hill Headquarters, 15670 S. Monterey Street, Morgan Hill.
- IX. Meeting Adjourned: 3:05 PM

Officers/Directors Present: Nick Ciardella, Chris Hughes, Michael Newburn, Rick Parfitt, Jerry Serpa, John Tang, and Allan Thompson.

Members and Visitors:

Sergio Alatorre, Mary Lou Breithaupt, Shannon Dinis, Beverly Freliche, Kim Gardner, Moe Kumre, Christine Miller, Carol Nash, Judy Thompson, Darrell Wolf and Jenn Viane Riese.

This meeting was preceded by an Officers and Directors Meeting from 1:35 PM to 2:00 PM. The attendees were Sergio Alatorre, Nick Ciardella, Shannon Dinis, Kim Gardner, Chris Hughes, Michael Newburn, Rick Parfitt, Jerry Serpa, John Tang, Allan Thompson, and Jenn Viane Riese.