



**Santa Clara County FireSafe Council**  
**Meeting Summary**  
**July 10, 2007**  
**Santa Clara County Parks & Recreation Field Sports Park**

- I. Officers and Directors Meeting – 1:30 PM
- II. SCFSC Regular Meeting – Call to Order 2:04 PM – Pat Congdon
- III. Reports
  - a. Officer’s and Director’s meeting – Allan Thompson made a motion to approve the participation of the SCFSC as a stakeholder in the Lexington Hills CWPP development, Michael Newburn seconded, unanimously approved. Allan made a motion to approve contracting with Shannon Dinis as an Area Coordinator, Nick Ciardella seconded, unanimously approved. Allan made a motion to defer the next East Foothills HFR grant payment, Chris Hughes seconded, unanimously approved. Allan made a motion to approve an additional \$3,400 for Lexington Hills Chipping projects, Nick Ciardella seconded, unanimously approved.
  - b. Allan Thompson made a motion to approve the summary of the last meeting, Michael Newburn seconded; unanimously approved.
  - c. Treasurer’s Report – Allan Thompson distributed the Treasurer’s Report showing that the total in our bank accounts is \$75,797.26. Allan Thompson made a motion to approve the Treasurer’s Report, coordinator search listing expenses of \$350.00 and invoices from Newcomb Tree Service for the Skyline Boulevard chipping, 5 Homes, 6/21-22/07, \$2,000.46 and for the Los Gatos Chipping, 1 Home, 6/29/07, \$285.78, Jerry Serpa seconded, unanimously approved. Allan also distributed the SCFSC Q2 financial statements.
  - d. Executive Coordinator’s Report – Jan Cokely submitted final report on COE, reported that we have now received \$5,000 from SCVWD, and \$3,000 from State Farm for our chipping projects and related Community Outreach and Education. Allan Thompson made a motion to approve \$350 for the Milpitas Art and Wine Festival entrance fee and related expenses plus \$40 for travel expenses to the regional Fire Safe Council meeting in Oakland on July 19, 2007, Rick Parfitt seconded, unanimously approved.
- IV. New Business
- V. Round Table
- VI. Next Meeting -Tuesday, August 14<sup>th</sup> at 2PM with an Officers and Directors Meeting at 1:30 PM. The meeting will be at Midpeninsula Regional Open Space District, Los Altos.
- VII. Meeting Adjourned: 2:45PM

Officers/Directors Present: Chris Hughes, Rick Parfitt, Allan Thompson, Dirk Mattern, Pat Congdon, Jerry Serpa, Nick Ciardella, and Michael Newburn

Members and Visitors: Jan Cokely, Bob Furtado, Judy Thompson, Mary Lou Breithaupt, John Tang, Andy Gere, Maryanne Murphy, Jan Terry, Bob Terry, Sergio Alatorre, John McDaniel and Daniel Clark

This meeting was preceded by an Officers and Directors Meeting from 1:30 PM to 2:00 PM. The attendees were Rick Parfitt, Jan Cokely, Michael Newburn, Pat Congdon, Allan Thompson, Dirk Mattern, Jerry Serpa, Nick Ciardella, Chris Hughes and Daniel Clark.