



Santa Clara County FireSafe Council
Meeting Summary
February 13, 2007
PG&E Edenvale Service Center

- I. Officers and Directors Meeting – 1:30 PM
- II. SCFSC Regular Meeting – Call to Order 2:11 PM – Pat Congdon
- III. Introductions
- IV. Reports
 - a. Officer's and Director's meeting – Allan Thompson provided some 2006 financial results that include more detail needed for our tax forms. Allan and Jan Cokely also talked about the pilot certified Fire Safe Council Membership program.
 - b. Chris Hughes made a motion to approve the summary of the last meeting, Jerry Serpa seconded; unanimously approved.
 - c. Treasurer's Report - Allan Thompson distributed the Treasurer's Report showing that the total in our bank accounts was \$44,656.41. Allan summarized his written report and request for new expenditures: Dudek Associates, \$426, Enrique Ynchausti, CPA, \$1,200 maximum, Target Audience Assessment, \$8,000 maximum, Maryanne Murphy, Attorney, Contract Reviews, \$750 maximum. Rick Parfitt made a motion to approve the new expenditures, Jerry Serpa seconded the motion; passed unanimously.
 - d. Executive Coordinator's Report – Jan Cokely handed out the Coordinator's Report and discussed projects and recently received donations. Andy Gere presented a San Jose Water Company check to SCFSC for \$2,500 for matching funds for the new Chipping Program grants. Andy also invited SCFSC to participate in the San Jose Water Company's Water Awareness Night again this year – Friday, May 11, 2007.
- V. Round Table
- VI. Next Meeting – Tuesday, March 13th at 2PM with an Officers and Directors Meeting at 1:30 PM. The meeting will be at the SJWC on Bascom (to be confirmed). For directions see: www.sccfiresafe.org/Meetings.htm.
- VII. Meeting Adjourned: 3:30 PM

Officers/Directors Present: Pat Congdon, Rick Parfitt, Allan Thompson, Jose Guerrero, Chris Hughes, Dirk Mattern and Jerry Serpa

Members and Visitors: Jan Cokely, Stu Farwell, Bob Furtado, Andy Gere, Christine Miller, John Tang, Andy Gere, Judy Thompson, Maryanne Murphy, Mary Lou Breithaupt, Gerry Stasko, and Jennifer Harper.

This meeting was preceded by an Officers and Directors Meeting from 1:30 PM to 2:00 PM. The attendees were Rick Parfitt, Jan Cokely, Pat Congdon, Chris Hughes, Dirk Mattern, Allan Thompson, Jerry Serpa and Jose Guerrero.