



Santa Clara County FireSafe Council
Meeting Summary
December 12, 2006
San Jose Fire Department Training Center

- I. Officers and Directors Meeting – 1:30 PM
 - a. Dave Athey made a motion to approve changes to the SCFSC Purchasing Policy and Procedures. The motion was seconded by Michael Newburn; approved unanimously.

- II. SCFSC Regular Meeting – Call to Order 2 PM – Pat Congdon

- III. Introductions

- IV. Reports
 - a. Pat Congdon reported on the Purchasing Policy and Procedures changes from the Officers and Directors’ meeting.

 - b. Michael Newburn made a motion to approve the summary of the last meeting and Stu Farwell 2nd; unanimously approved.

 - c. Treasurer’s Report - Allan Thompson distributed the Treasurer’s Report showing that the current total in our bank account is \$51,890.85. Allan summarized his written report and request for new expenditures: Target Audience Assessment, \$4,000, SCFSC Q4 Web site, Financial software, Postage, \$95.52, CA FSC Grant Clearinghouse Workshop, \$50. Rick Parfitt made a motion to approve the Treasurer’s Report, 2nd by Kenn Weeks; unanimously approved. It was announced that we accepted a check from PG&E. Chris Hughes made a presentation of a mock up of the \$2,500 to Pat Congdon. It was also reported that we have received \$2,500 from State Farm. Allan & Judy Thompson donated \$1,000 to East Foothills & Santa Clara County Chipping Programs.

 - d. Executive Coordinator’s Report – Jan Cokely handed out the Coordinator’s Report. Dave made a motion to approve a new expenditure for \$50 for Jan to attend the Hollister Grant writing workshop and 2nd by Kenn Weeks; unanimously approved.

- V. Round Table: A special celebration was held to honor Dave Athey’s many years of commitment and service to both the FireSafe Council and CDF. Nick Ciardella is replacing Dave on the Council.

- VI. Next Meeting - Tuesday January 9th at 2PM with an Officers and Directors Meeting at 1:30 PM. The meeting will be at the Santa Clara County Fire Department Headquarters on Winchester Blvd. in Los Gatos. For directions see: www.sccfiresafe.org/Meetings.htm. This will be our annual meeting and a good opportunity to invite new members to learn more about the FireSafe Council.

VII. Meeting Adjourned: 3:30 PM

Officers/Directors Present: Michael Newburn, Rick Parfitt, Allan Thompson, Nick Ciardella, Dave Athey, Chris Hughes, Dirk Mattern, and Pat Congdon

Members and Visitors: Jose Guerrero, Jan Cokely, Mike Stonum, Mike McClintock, Bill Smith, Stu Farwell, Kenn Weeks, Andy Gere, Christine Miller, Judy Thompson, Mary Lou Breithaupt, Jerry Serpa, Sandy Speegle, and Mike Speegle.

This meeting was preceded by an Officers and Directors Meeting from 1:30 PM to 2:00 PM. The attendees were Nick Ciardella, Rick Parfitt, Pat Congdon, Dave Athey, Jan Cokely, Michael Newburn, Chris Hughes, Dirk Mattern, Allan Thompson and Jose Guerrero