



Santa Clara County FireSafe Council
Meeting Summary
November 14, 2006
Midpeninsula Regional Open Space District

- I. Officers and Directors Meeting – 1:30 PM
- II. SCFSC Regular Meeting – Call to Order 2 PM – Pat Congdon
- III. Introductions
- IV. Reports.
 - a. Treasurer’s Report - Allan Thompson distributed the Treasurer’s Report showing that the current total in our bank account is \$48,463.09. Allan summarized his written report and request for new expenditure to Dudek Associates, \$1,225. Michael Newburn made a motion to approve the Treasurer’s Report, the Meeting Summary from October as posted on the Web page, and the new expenditure, Rick Parfitt seconded the motion; it passed unanimously.
 - b. Executive Coordinator’s Report – Jan Cokely handed out the Coordinator’s Report. Jan summarized new donations received: \$2,500 from State Farm Insurance Company, \$1,000 from the San Jose Fire Fighters Union, \$1,000 from the Los Altos Hills County Fire District, \$1,000 from Christine Miller and \$1,000 from the California Water Service Company. Dave Athey made a motion to approve the Coordinator’s report and the new expenditures: \$250 for brochures, \$2,000 for phase II – Target Audience Assessment, and \$50 to cover travel expenses for Jan Cokely to attend the California Fire Safe Council meeting in Sacramento. Bill Smith seconded the motion and it passed unanimously.
 - c. Officers and Directors Meeting – Pat Congdon reported that Dave Athey will be retiring from CDF and consideration should be given to replacing Dave’s Director position. As part of the regular meeting, Dave Athey nominated Nick Ciardella, CDF, as his replacement. The nomination was seconded by Mike Newburn; it passed unanimously.
- V. Round Table: Michael Newburn presided over this part of the meeting because Pat Congdon had to depart early. Time was given to Kevin Hostert to discuss a new training program in Napa County to certify home inspectors for doing 100’ defensible space inspections. All attendees were given time to report on projects and areas of interest.
- VI. Next Meeting - Tuesday December 12th at 2PM with an Officers and Directors Meeting at 1:30PM. The location to be announced via email or see www.sccfiresafe.org/Meetings.htm .
- VII. Meeting Adjourned: 3:30 PM

Officers/Directors Present: Michael Newburn, Dirk Mattern, Rick Parfitt, Allan Thompson, Chris Hughes, Dave Athey, and Pat Congdon

Members and Visitors: Mike Stonum, Bill Smith, John Tang, Christine Miller, Judy Thompson, Mary Lou Breithaupt, Jerry Serpa, Kevin Hostert, Stu Farwell, Nick Ciardella, Jan Cokely, Jose Guerrero, and Gary Lapin

This meeting was preceded by an Officers and Directors Meeting from 1:30 PM to 2:00 PM. The attendees were Dirk Mattern, Rick Parfitt, Pat Congdon, Dave Athey, Jan Cokely, Michael Newburn, Chris Hughes, Jose Guerrero and Allan Thompson.