



Santa Clara County FireSafe Council
Meeting Summary
October 10, 2006
Santa Clara County Fire Department Headquarters

- I. Officers and Directors Meeting – 1:30 PM
- II. SCFSC Regular Meeting – Call to Order 2:00 PM – Pat Congdon
- III. Introductions
- IV. Reports
 - a. Officers and Directors Meeting – Pat Congdon reported that grants and revenues were discussed.
 - b. Meeting Summary – Michael Newburn moved to approve the Meeting Summary for September posted on our Web Site. Kenn Weeks seconded the motion and it passed unanimously.
 - c. Treasurer’s Report - Allan Thompson distributed the Treasurer’s Report showing the current total in our bank account is \$47,727.30. Since the last meeting in September we received a donation of \$300 from Los Altos Garbage Company.

Allan summarized his written report on recent expenditures and plans for new expenditures. The new expenditures are: Dudek Associates, \$3,054.00 for September (CWPP Grant), SCFSC Insurance for 9/29/06-9/29/07, \$1,308.45 (DHS Grant), JLHS Science Class Assistance at YSI Wildlife Festival, \$50 (DHS Grant), and Community Event Expenses, \$200 (DHS Grant). Kenn Weeks made a motion to approve the Treasurer’s Report, the Financial Information Report and new expenditures, Rick Parfitt seconded the motion; it passed unanimously.

- d. Executive Coordinator’s Report – Jan Cokely handed out the Coordinator’s Report. The DHS Grant Amendment Request submitted 9/12/06 requesting a 3-month extension of the Period of Performance until 5/15/06 has been approved. Rick Parfitt made a motion to approve the Executive Coordinator’s Report, and Jerry Serpa seconded the motion. It passed unanimously.
- V. New Business and Round Table: There was no new business. Erik Klaus who’s company does a lot of service line maintenance for PG&E discussed his expertise and availability to help with CWPP work.
- VI. Next Meeting - Tuesday November 14th at 2PM with an Officers and Directors Meeting at 1:30PM. The location will be Midpeninsula Regional Open Space District Office in Mountain View.
- VII. Meeting Adjourned: 3:15 PM

Officers/Directors Present: Michael Newburn, Dirk Mattern, Rick Parfitt, Allan Thompson and Pat Congdon

Members and Visitors: Jan Cokely, Mike Stonum, Bill Smith, Andy Gere, Kenn Weeks, Christine Miller, Judy Thompson, Mary Lou Breithaupt, Jerry Serpa, Mike Filbin, Sandy Speegel, and Erik Klaus

This meeting was preceded by an Officers and Directors Meeting from 1:30 PM to 2:00 PM. The attendees were Dirk Mattern, Rick Parfitt, Pat Congdon, Mike Stonum for Dave Athey, Jan Cokely, Michael Newburn, and Allan Thompson.