



Santa Clara County FireSafe Council
Meeting Summary
August 9th, 2006
San Jose Fire Department Training Center

- I. Officers and Directors Meeting – 10:00 AM
- II. SCFSC Regular Meeting – Call to Order 10:40 AM – Michael Newburn
- III. Introductions
- IV. Reports
 - a. Officers and Directors Meeting – Michael Newburn reported that the capital threshold was set at \$1,000, which means that anything over \$1,000 would be a capital expense for tax purposes. The rate for Jan’s subcontractors was set at \$20 per hour.
 - b. Meeting Summary – Allan Thompson moved to approve the Meeting Summary for July posted on our Web Site. Kenn Weeks seconded the motion and it passed unanimously.
 - c. Treasurer’s Report - Allan Thompson distributed the Treasurer’s Report showing the current total in our bank accounts is \$29,054.48. Since the July meeting, a \$4,500 grant payment was received from DHS and a new grant of \$5,000 from Santa Clara Valley Water District. Bob Furtado from SCVWD presented the grant check to Michael Newburn. The invoice for July from Dudek Associates, the CWPP consultants, has not been received and is expected to be less than \$8,100. The CWPP field survey trip expenses were \$73.70. Allan moved to approve the Treasurer’s Report and New Expenditures related to the CWPP grant; Jerry Serpa seconded the motion and it passed unanimously. Allan also reviewed the Allan provided a written summary of the CWPP grant status.
 - d. Coordinator’s Report – Jan Cokely handed out the Coordinator’s Report. We are waiting to hear from State Farm on our proposal for a \$2,500 grant following the meeting on July 11th and a \$5,000 proposal was submitted to the SJFD firefighters union.

Under events and outreach, Jan reported that heat may have reduced the turnout at the American Red Cross Disaster Preparedness event on July 22nd. Thanks to Rick Parfitt, Evan Platt, Dianne Hall and Allan Thompson for staffing the booth. On August 1st, Kylee Vicha and Rick Parfitt attended the Summit Road Area Social. Jan was interviewed at KEZR/KABL radio and it aired on August 6th at 6:00 am. It was a community forum show. Kenn Weeks asked if interviews like this could be put on the web site as a Pod Cast.

Jan was able to get the Santa Clara Home and Garden Show to reduce their entry rate for SCFSC to \$500. There is an opportunity to do two seminars. This is a Friday, Saturday, Sunday event that starts Friday evening and closes Sunday afternoon. The YSI Festival in Alum Rock Park is coming up on October 1st. SCFSC has attended for the past several years.

Allan Thompson moved to attend the YSI Festival and SC Home and Garden Show. Alan noted that CDF has not attended some Home and Garden Shows due to cost and this year SCFSC can cover this cost. The motion was seconded by Kenn Weeks and it passed unanimously. Several people volunteered to staff the YSI event. Jan is looking for volunteers for the Home and Garden show. Email Jan if you are interested.

Allan suggested that we remove The Villages in San Jose from our list for community outreach due to their low fire risk and low probability of involvement from the community. There was no objection to this suggestion.

Jan mentioned that we need to have more at our booth to help with outreach. She suggested that the SCFSC purchase a DVD/TV player for use at the booth and a Laser Printer for printing handouts for use at events. Many times the council needs a small volume of printing and going to a commercial vendor is not cost effective. Greg Latronica moved to expend a maximum \$225 on a DVD/TV player and a maximum of \$550 and \$375 for supporting cables and supplies for a laser printer as well as the Home and Garden Show entry fee of \$500, a maximum of \$400 for a table cover for use at events and up to a maximum of \$1,000 for material for community events (comic books, stickers, pens, etc). This was seconded by Ken Weeks and it passed unanimously.

There was a general discussion on what type of handouts SCFSC may wish to purchase. Jan advised that we ensure that we don't give handouts that make SCFSC look like a fire department.

- V. Round Table: 11:23 AM, Michael opened the floor for the round table.
- Allan reported that Jan, Rick and he went to the State Fire Council last month and saw some of the Oakland hills fire area 15 years after the fire.
 - Dirk Mattern from South Clara County Fire said they have completed all of the brush abatement in his area. Many homeowners are still not doing their part.
 - Ken Weeks is continuing to work with local people on CWPP's. The Weeks were recognized by Svedall community for all their fire safety work and will put their property under the CWPP. This addition will bring the coverage to over $\frac{3}{4}$ of Croy Road.
 - Nick Ciardella, CDF, said that fire season is heavy right now but due to past fire management the fires have been controlled.
 - Jose Guerrero said that San Jose Fire is having a busy fire season but the firefighters have been asking for resources early on so there is a quick response. With enough resources they have been able to get on top of the fire before it could get out of hand.

- Jerry Serpa, Spring Valley Volunteers, reported they have also been very busy and have been covering the CDF stations as needed.
- Bob Furtado said Santa Clara Valley Water is wrapping up their fire break work at this time.
- Ray Kwan, Caltrans, said weed abatement started late this year due to the recent hiring of new crews but is in full swing now.
- Chris Hughes updated the council on the newly revised SafeTree website and PG&E's new process for Palm trees and how they are pushing to get them removed.
- Michael Newburn said MROSD is doing a master plan update which includes fire reduction.

VI. New Business: None

VII. Next Meeting. Wednesday, September 13th,
PG&E Service Center, 6402 Santa Teresa Blvd

VIII. Meeting Adjourned: 12:00 PM

Officers/Directors Present: Chris Hughes, Dirk Mattern, Michael Newburn, Allan Thompson

Members and Visitors: Nick Ciardella, Jan Cokely, Bob Furtado, Jose Guerrero, Ray Kwan, Greg Latronica, Mike McClintock, Bill Moore, Christine Miller, Jerry Serpa, John Tang, Judy Thompson, Kenn Weeks, R.K. Weeks

This meeting was preceded by an Officers and Directors Meeting from 10:00 AM to 10:30 AM. The attendees were Jan Cokely, Pat Congdon, Jose Guerrero, Chris Hughes, Michael Newburn and Allan Thompson.