



Santa Clara County FireSafe Council
Meeting Summary
March 8, 2006
Midpeninsula Regional Open Space District

- I. Call to Order: Patrick Congdon, 10:10 AM. Pat noted that Jan Cokely had been promoted to Executive Coordinator.
- II. Introductions: Captain Jose Guerrero, new San Jose Fire Department Wildland Officer replacing Juan Diaz, recently promoted to Battalion Chief. Captain Jerry Serpa, Spring Valley Volunteer Fire Department.
- III. Reports: 10:10 AM Meeting Summary and Treasurer's Report
There was no Meeting Summary to approve for the last meeting, it will be posted later. Allan Thompson presented the Treasurer's Report and noted that Stu Farwell had brought in a donation from Sandis (\$500) at our January meeting and that we had received the first payment on the new DHS/FEMA Fire Prevention and Safety Grant (\$4,000). Recent expenditures of \$85.70 for SCFSC Web site hosting, financial software service and postage, and \$500 maximum for Enrique Ynchausti, CPA, for accounting questions, previously approved by Pat Congdon, were discussed. Dave Athey made a motion to accept the Treasurer's Report and approve payment of these expenses. It was seconded by Stu Farwell and passed unanimously.
- IV. Action Items: 10:13 AM. Grant Reports
Allan Thompson noted that we expected to hear the preliminary acceptance decisions on March 17, 2006 for the five Concept Papers we submitted to the California Fire Safe Council Grants Clearinghouse in late January.
- Jan Cokely presented a plan for the new DHS/FEMA Fire Prevention and Safety Grant for a total of \$87,580 that SCFSC just received. The Period of Performance is 2/16/06 to 2/15/07. This grant was discussed and our Community Outreach and Education Committee will be reactivated for this grant.
- Ken Weeks made a commitment to help in the Uvas area. Rick Parfitt will look in his area and get back to Jan for possible volunteers. Dave Athey committed to make two contacts for a coordinator in the Gilroy and Stevens Creek area. Pat Congdon will contact the Los Cumbres and South Skyline areas for coordinators.
- Jan noted that the first week of May is expected to be Wildfire Awareness Week.

V. Coordinator's Report: Jan Cokely summarized other recent fundraising activities.

VI. New Business: 11:30 AM. Allan Thompson discussed the Community Wildfire Protection Plan Development Grant and requested a motion that "Allan and Dave Athey, with Pat Condon's final approval, are authorized to negotiate an agreement with Dudek Associates for their proposal for both East Foothills and Croy Fire Areas. Allan has spoken with many of the Dudek's references of and all of them have used Dudek on multiple projects and would use them again. Stu Farwell made a motion to get started with the project. Mike Newborn seconded and it passed unanimously. The funding for this grant was recently confirmed by the California Fire Safe Council and the grant agreement has been signed and returned. Jan commented that \$3,000 still needs to be raised to make the matching commitments for this grant.

A celebration was held to thank everyone for their hard work to achieve several large grants. Jan brought a cake for the occasion.

VII. Next Meeting: Wednesday, April 12, 2006
San Jose Fire Department Training Center
255 South Montgomery Street, San Jose 95110

VIII. Meeting Adjourned: 11:35 AM. An Officers and Directors' Meeting was held after the regular meeting until 12:00 PM.

Officers/Directors Present: Dave Athey, Patrick Congdon, Chris Hughes, Dirk Mattern, Michael Newborn, Allan Thompson

Members and Visitors: Mike Chiodini, Jan Cokely, Juan Diaz, Stu Farwell, Mike Filbin, Andy Gere, Nik Gluck, Jose Guerrero, Joan Loeffler, Christine Miller, Rick Parfitt, Jerry Serpa, Bill Smith, Judy Thompson, Kenn Weeks, R.K. Weeks