



**SCFSC Meeting Summary
November 9, 2005
CDF Almaden Station # 22**

- I. Call to Order: Patrick Congdon, 10:00 AM
Pat informed the council members that CAMCO would not be able to attend or conduct a demonstration of the HMO technology.
- II. Introductions: Rick Parfitt – Loma Prieta / Summit
Robert K. Weeks Senior – UVFD Historian
- III. Reports: Meeting Summary and Treasurer’s Report
Meeting Summaries for July and September were available. Motion to approve by Dave Athey, seconded by Kenn Weeks. Both reports approved by unanimous consent.
- Treasurer’s Report and Grant Update
The Treasurer’s Report was provided and discussed by Allan Thompson. Allan reviewed Recent Expenditures. CA Fire Safe Council Grant Clearinghouse Concept Papers are due by February 03, 2006. A motion was made by Kenn Weeks and seconded by Dave Athey to approve the Treasurer’s Report and the Web site and Financial Software expenses of \$83.70 passed unanimously.
- Recent Donations
Judy and Allan Thompson made a donation of \$500 to SCFSC. This donation may be used for matching funds for the HFAS grant or for COE expenses.
- IV. Action Items: SCFSC “Community Wildfire Protection Plan Projects” were to be submitted for review by the December meeting of executive board council members. The proposed 2006 Hazardous Fuel Assessment and Strategy Project were discussed. Dave Athey indicated that CDF might be able to provide support for fire maps and other fire safe project resources. UVFD projects will report to the Morgan Hill unincorporated project area. SCFSC Community Outreach and Education was discussed.
- V. Coordinator Report: Council Coordinator Report
Jan Cokely’s COE and Capacity Building reports were presented by Allan Thompson since Jan is on the way to Florida for a Red Cross Hurricane Wilma assignment.
- VI. New Business: Kenn Weeks reported that Uvas Volunteer Fire Department has received approval from Santa Clara County Board of Supervisors

IPM Project Management Team for the Joint SCSFC SCCBOS UVFD “Croy Road Weed Abatement Project.” Final permit documentation and dates for two applications expected in 10 days.

Kenn reported that UVFD would submit an Adobe PDF copy of the project to SCFSC after receipt of the permit from SCCBOS for reference by other community project teams.

Discussion of the future “Community Wildfire Protection Plan Projects” ensued. Potential hiring of a project manager was discussed. Several fire agency members and the council was in general agreement that “Fire Safe Projects” for 2006 required prioritization before acceptance or action by SCFSC.

Rick Parfitt, associated with LPFVA and the “Summit Area”, indicated that they would like to submit a project for his severe fire area near Lexington reservoir.

General discussion ensued that each community area needed to take ownership of their projects for submission to SCFSC. SCSFC indicated that with a priority project that guidance and funding might (could) be provided if approved by SCFSC.

Avoidance of “Project Creep” with regard to “Community Wildfire Protection Plan Projects” was discussed. Requirements discussed included:

- Organization
- Purpose: Goals and Objectives
- Identification
- Grant Application
- Prepare Plan
- Execute Project with SCFSC approval

VII. Next Meetings: December 14, 2005, Officer & Directors Meeting
SJFD Training Center (Tentative Location)

January 11, 2006, Regular Meeting
SCC Field Sports Park (Tentative Location)

VIII. Meeting Adjourned: 11:30 AM

Officers/Directors Present: Dave Athey, Patrick Congdon, Chris Hughes, Dirk Mattern,
Michael Newburn, Jim Ordons, Allan Thompson

Members and Visitors: Mike Chiodini, Cameron Colson, Juan Diaz, Bob Furtado,
Andy Gere, Nik Gluck, Mike McClintock, Christine Miller,
Ray Moreno, Rick Parfitt, Judy Thompson, Kenn Weeks,
R.K. Weeks Sr., Darrell Wolf