



**Meeting Summary
November 10th, 2004
PG&E Cupertino Service Center
10900 N. Blaney, Cupertino CA 5014**

- I. Call to Order: Mike Newburn, 10:00 AM
- II. Introductions: Darren Deffner, Pacific Gas & Electric
Juan Diaz, San Jose Fire Department Wildland Officer
Ray Kwan, Caltrans
Darrell Wolf, CDF Battalion 3
- III. Reports: 10:02 AM Meeting Summary and Treasurer's Report
Dave Athey moved to approve the Meeting Summary for the last meeting and Greg Latronica seconded. The motion passed unanimously. Dave Athey presented the Treasurer's Report, which was also approved. Dave Athey asked for approval to complete a cooperate compliance form. Stu Farwell moved to fill out the form, seconded by Greg Latronica. It passed unanimously.
- IV. Action Items: 10:14 AM Community Outreach and Education Grants Update
10,000 copies of *Living With Fire in Santa Clara County* have been printed and delivered to the CDF Warehouse. The Council has recently completed three Community Events to spread the message. A motion was made by Dave Athey to pay for next quarter's Web site hosting. It was seconded by Stu Farwell and passed unanimously.
- Grant Clearinghouse Call for Concept Papers
Jan Cokely, Greg Latronica and Allan Thompson went to the recent Grant Writing Workshop. Allan urged us to start on the Concept Papers now vs. waiting for later and having to rush.
- Montego Homeowners Fuel Reduction Project:
Joan Loeffler commented that they were having difficulty getting quotes from the goat contractors. Allan commented that the council is simply funding the project and that working out the problems is the responsibility of the Montego Homeowners.
- 10:56 AM 2003 Hazardous Fuel Assessment and Strategy Grant
Dirk Mattern gave an update and stated that he was disappointed with the draft assessment from the contractor as it gave no specific recommendations and was not in a format for the fire department to take actions with. Dirk and Pat Congdon will be meeting with the contractor again to see if he can do better.

- V. Council Coordinators Comments: Jan gave an update on her activities and presented the group with a summary of her activities.
- VI. New Business: Positive feedback was given from Chris Hughes to Caltrans regarding a recent partnership between Caltrans and PG&E to reduce weed fuel load along Caltrans right of ways in parts of Santa Clara County. In short, Caltrans is allowing PG&E tree trimming crews to spread their wood chips in selected areas to prevent weeds from growing.
- VII. Next Meeting: December 8th, San Jose Fire Department Station 31.
- VIII. Meeting Adjourned: 11:31 AM
- Officers/Directors Present: Dave Athey, Chris Hughes, Dirk Mattern, Mike Newburn, Allan Thompson
- Members and Visitors: Jan Cokely, Darrell Deffner, Juan Diaz, Stu Farwell, Nik Gluck, Gene Hewitt, Ray Kwan, Greg Latronica, Joan Loeffler, Mike McClintock, Christine Miller, Mark Mocettini, Ray Moreno, Judy Thompson, Ron Vega, Darrell Wolf