



**Meeting Summary**  
**October 13, 2004**  
**Santa Clara Valley Water District Satellite Office**  
**5905 Winfield Boulevard, San Jose CA 95123**

- I. Call to Order: Pat Congdon, 10:04 AM
- II. Introductions: Gene Hewitt, Santa Clara County Roads and Airports Dept.
- III. Reports: 10:10 AM Meeting Summary and Treasurer's Report  
The August, 2004 Meeting Summary had not been approved but was on the web site. The September meeting summary did not include expenses that had been approved at the meeting. Allan Thomson gave brief treasurer's report for Dave Athey and then asked for motion to approve August and September summaries. It was seconded by Jim Ordons and passed unanimously.
- IV. Action Items: 10:14 AM Community Outreach and Education Grants Update  
Allan Thompson discussed and handed out the "2003-2004 Community Outreach and Education Grant Accomplishments, Plan and Expenses." The Alum Rock Part event is on October 17<sup>th</sup>. Allan asked for motion to approve approximately \$9,100 in expenses including printing 10,000 copies of Living With Fire. It was seconded by Stu Farwell and pass unanimously.
- 10:19 Montego Homeowners Fuel Reduction Project:  
Alan Thompson passed out the MHOA grant plan summary. There was a concern over detail on how to pay the contractors as they may need to be paid before money can released due to the federal restrictions on the grant money. One solution proposed was to have an "on site" invoice. A motion to accept the MHOA plan summary as provided was made by Judy Thompson and seconded by Greg Latronica and it was passed unanimously.
- 10:30 AM County Meeting:  
Alan Thompson summarized the meeting that he, Dave Athey and Jan Cokely had with Santa Clara County. While a good meeting, it was clear that they could not fund any projects from the General Fund and they asked us to talk to the fire districts.
- 10:56 AM 2003 Hazardous Fuel Assessment and Strategy Grant  
Patrick Congdon updated that Davey Resources Group had closed its Fire Branch, but the individual would still be doing the project. The final report will be forthcoming and Patrick will provide a copy at the next meeting.

V. Council Coordinator: Jan Cokely provided updates on her recent activities related to coordination and fund raising.

VI. New Business: Allison Cabral commented that the SJFD had restored a part time Wildland Interface Officer position as of the end of October.

VII. Next Meeting: November 10<sup>th</sup>.  
Location to be determined, possibly PG&E facility in Cupertino

VIII. Meeting Adjourned: 11:31 AM

Officers/Directors Present: Pat Congdon, Chris Hughes, Dirk Mattern, Allan Thompson

Members and Visitors: Allison Cabral, Jan Cokely, Stu Farwell, Bob Furtado, Nik Gluck, Gene Hewitt, Greg Latronica, Joan Loeffler, Mike McClintock, Christine Miller, Ray Moreno, Jim Ordons, Joan Pereyra, Gerry Stasko, Judy Thompson, Ron Vega