



Meeting Summary
September 8, 2004
San Jose Fire Department, Station 31

- I. Call to Order: Patrick Congdon, 10:03 AM
- II. Introductions: Not Done
- III. Reports: 10:05 AM Meeting Summary and Treasurer's Report
The Meeting Summary can be found on the web site. Formal approval will occur at the next meeting.
Dave Athey provided the Treasurer's Report.
- IV. Action Items: 10:11 AM 2003 Community Outreach and Education Grant
Allan Thompson provided the "2003 and 2004 Community Outreach and Education Grant Plan and Expenses" handout. A motion was made by Allan Thompson, second by Stu Farwell to cover expenses related to the Council Insurance Policy (\$1713.38 for 18 months). It passed unanimously.
- 10:20 AM 2003 Hazardous Fuel Assessment and Strategy Grant
Patrick Congdon provided an update which included the status of satellite imagery for the project.
- V. Council: 10:25 AM Coordinator's Comments
Coordinator
Jan Cokely provided attendees with her report which covered the Coordinator's project priorities, accomplishments, and goals for the next month. She also updated attendees on future funding activities.
- VI. New Business: 10:40 AM Donation from the Los Altos Hills County Fire Protection District (LAHCFPD)
Patrick Congdon expressed his gratitude to Stu Farwell (LAHCFPD) for their donation to the Fire Safe Council.
- 10:45 AM Development of a Chipping Program
Allan Thompson handed out information on the Nevada County Fire Safe Council Defensible Space Chipping Program. Discussion focused on how this program could be implemented and if it should be strictly applied to senior citizens within the county. A motion was made by Dave Athey, second by Jim Ordons to continue evaluating this program for implementation by the Santa Clara County Fire Safe Council.

VII. Next Meeting: Wednesday, October 13, 2004
Location TBD

VIII. Meeting Adjourned: 11:00 AM

Officers/Directors Present: Patrick Congdon, Dirk Mattern, Allan Thompson, Dave Athey,
Coordinator Michael Newburn, Jan Cokely

Members and Visitors: Allison Cabral, Jim Ordons, Harlan Pester, Stu Farwell, Bob
Furtado, Joan Loeffler, Christine Miller, Judy Thompson, Ron
Vega