



**Meeting Summary**  
**August 11, 2004**  
**Midpeninsula Regional Open Space District Office**

- I. Call to Order: Pat Congdon, 10:10 AM
- II. Introductions: Not done
- III. Reports: 10:11 AM Meeting Summary and Treasurer's Report  
June 16, 2004 Meeting Summary reviewed. A motion was made by Mike Newburn, seconded by Chris Hughes to accept the Meeting Summary. It passed unanimously.  
Allan Thompson provided the Treasurer's Report since Dave Athey was not at the meeting.
- IV. Action Items: 10:15 AM Community Outreach and Education Grants Update  
Allan Thompson discussed and handed out the "2003-2004 Community Outreach and Education Grant Accomplishments, Plan and Expenses." A motion was made, seconded and passed unanimously to approve spending \$35.85 for the SCFSC Web site for the next quarter and to approve an estimated \$6,000 for publications pending quotations and final approval.  
10:30 AM Informal presentation of the PG&E mini-grant check was made from Chris Hughes to Pat Congdon. Allan commented that this mini-grant was a good start to revamp the non-federal money mini-grant goals.
- 11:05 AM 2003 Hazardous Fuel Assessment and Strategy Grant  
Patrick Congdon provided an update on the status of the Hazardous Fuel Assessment and Strategy grant. The update was that Davey Resource Group has had a hard time getting the satellite images, but still feels that the assessment will be done in 30 days and met the grant deadlines.
- 11:07 AM Leland High School RSP Program Material/Assistance Teachers were not in attendance as was expected. Joan will remind them that they are invited to the September meeting.
- V. Old Business: 11:15 Web Site and Newsletter  
Allan commented that there are several changes on the web site and that everyone should check it out, especially the new ways to donate to FireSafe. The first newsletter is on the web site and a paper copy was handed out.

- VI. New Business: 11:25 AM Donations  
**Pat Congdon mentioned that the Los Altos Hills Fire District wants to make a donation to FireSafe, but needs FireSafe to be a County vendor. Pat Congdon said that he would take care of that.**
- VII. Next Meeting: Wednesday September 8th, 2004  
SJFD Station 31
- VIII. Meeting Adjourned: 11:50 AM
- Officers/Directors Present: Chris Hughes, Dirk Mattern, Michael Newburn, Allan Thompson, Pat Congdon
- Members and Visitors: Jan Cokely, Cameron Colson, John Maciel, Joan Loeffler, Mike McClintock, Jim Ordons, Harlan Pester, Bill Smith, Judy Thompson