



Meeting Summary
March 10, 2004
Midpeninsula Regional Open Space District Office

- I. Call to Order: Patrick Congdon, 10:10 AM
- II. Introductions: Kim Carlson (Stanford University), John Maciel (Midpeninsula Regional Open Space District), Ron Vega (Saratoga Fire Protection District)
- III. Reports: 10:15 AM Meeting Summary and Treasurer's Report
February 11, 2004 Meeting Summary reviewed. **A motion was made by Allan Thompson, second by Michael Newburn to accept the Meeting Summary. It passed unanimously.**
A verbal report was provided and a motion was made by Stu Farwell, second by Greg Latronica to approve the report. It passed unanimously.
- IV. Action Items: 10:25 AM 2003 Community Outreach and Education Grant
Allan Thompson discussed and handed out "2003 Community Outreach and Education Grant Third Quarter Accomplishments and Plans" that included "Committed and Proposed Expenditures". Under "Committed and Proposed Expenditures", printing "Living With Fire", Coordinator Web Site listing, SCCFSC Web Site fee and Coordinator Consulting Agreement were listed along with their associated costs. **A motion was made by Stu Farwell, second by Harlan Pester to approve payment for the items listed under "Proposed Expenditures". It passed unanimously.**
- Allan Thompson also handed out "2004 and 2005 Grant Concept Papers" that presented an update on the projects submitted by the Council.
- Allan Thompson presented the 2004 Materials/Assistance Program for review by attendees. **A motion was made by Bill Smith, second by Michael Newburn to approve the guidelines as written and application for the program. It passed unanimously.**
- The Council publication "Living With Fire" was distributed. A brief discussion took place related to distribution of "Living With Fire". Several members felt that some level of introduction by a member of the Council should take place in lieu of just handing them out. Attendees felt this was a good goal to strive for and encouraged members to do so. The idea of providing training to

Council members on defensible space to go along with the publication was introduced. A recommendation was made to take the last half hour of a future meeting and hold a training session on defensible space. **An attempt will be made to schedule this training for the regular meeting in May. Chris Morgan will be asked to provide the training.**

An additional recommendation was made regarding the publication. It was recommended that it be used along with an educational seminar at Home Depot stores. No action was taken on this issue.

10:50 AM 2003 Hazardous Fuel Assessment and Strategy Grant

Patrick Congdon provided a brief synopsis of the status of the Hazardous Fuel Assessment and Strategy grant. A consultant has been preliminarily selected, that being the Davey Resource Group. Several members of the Council will meet with the Consultant on March 29, 2004 to obtain additional information on projects completed and how they will proceed with the Council project.

- V. Old Business: 11:35 AM Membership Applications
Patrick Congdon presented general information on the results of surveys attached to the membership applications.
- VI. New Business: 11:00 AM Fire Coverage for 2004 Fire Season
Greg Latronica provided a CDF perspective on the upcoming fire season.
- VII. Next Meeting: Wednesday, April 14, 2004
San Jose Fire Station 31
3100 Ruby Avenue, San Jose
- VIII. Meeting Adjourned: 11:50 AM

Officers/Directors Present: Patrick Congdon, Dirk Mattern, Allan Thompson

Members and Visitors: Kim Carlson, Doug Colbeck, Nella Henninger, Greg Latronica, John Maciel, Jim Ordons, Harlan Pester, Stu Farwell, Bob Furtado, Chris Hughes, Joan Loeffler, Michael Newburn, Judy Thompson, Bill Smith, Ron Vega