



Meeting Summary
February 11, 2004
Santa Clara County Fire Headquarters

- I. Call to Order: Patrick Congdon, 10:10 AM
- II. Introductions: Mike Borelli (Santa Clara Unit - CDF)
- III. Reports: 10:15 AM Meeting Summary and Treasurer's Report
January 14, 2003 Meeting Summary reviewed. A motion was made by Allan Thompson, second by Dave Athey to accept the Meeting Summary. It passed unanimously.
Dave Athey provided a verbal Treasurer's report. There are no significant changes from the last report.
- IV. Action Items: 10:20 AM 2003 Community Outreach and Education Grant
Allan Thompson discussed and handed out the new Council brochure that was printed on orange paper. Council attendees liked the layout and color. Several hundred were handed out to attendees to distribute through their communities or agencies.
Allan Thompson provided information on the mini-grant program. Ralph Ortega introduced the idea of using the San Jose Fire Explorer program at Santa Teresa High School to distribute information on defensible space and the work of the Council. This program could be broadened to include James Lick High as well as Leland High School. More information will follow at upcoming meetings.
The publication being undertaken by the Council, "Living with Fire in Santa Clara County, a Guide for Homeowners" was handed out. Comments regarding content were received from Chris Hughes, Chris Morgan and Stu Farwell. Comments will be incorporated before the final printing. Allan Thompson suggested that we spend \$5,000.00 to have several thousand copies made. A motion was made by Stu Farwell, second by Bob Furtado to approve the \$5,000.00 for printing. The motion passed unanimously.
- 10:40 AM 2003 Hazardous Fuel Assessment and Strategy Grant
Patrick Congdon provided a brief synopsis of the meeting held February 10, 2004 to discuss the Hazardous Fuel Assessment and Strategy grant. At the meeting current maps and information on fuel hazards within the county were distributed. The consensus of Council members in attendance was that the highest risk area (West Side from Morgan Hill to Palo Alto) should be dealt with first and a consultant should be hired to bring all the information together and produce maps and a report.

Patrick Congdon will locate a consultant and provide an update at the next meeting.

10:50 AM New Grant Concept Papers

Allan Thompson provided a brief update on the Concept Papers.

- V. Old Business: 10:55 AM Membership Applications
Patrick Congdon requested that people fill out membership applications at the meeting. Twelve applications were turned in bringing the total to date to seventeen. Good Job!
- VI. New Business: 11:00 AM Update/Approval of the Fire Safe Council Coordinator RFP. The RFP was reintroduced and a motion was made by Dave Athey, second by Michael Newburn to approve the RFP as written and place it on the web site.
The motion passed unanimously
- VII. Next Meeting: Wednesday, March 10, 2004
Midpeninsula Regional Open Space District
330 Distel Circle, Los Altos
- VIII. Meeting Adjourned: 11:05 AM
- Officers/Directors Present: Patrick Congdon, Allan Thompson, Dave Athey, Dirk Mattern
- Members and Visitors: Stu Farwell, Bob Furtado, Chris Hughes, Joan Loeffler, Chris Morgan, Michael Newburn, Ralph Ortega, Gerry Stasko, Judy Thompson, Bill Smith, Mike Borelli