



**Meeting Summary
January 14, 2004
CDF Station 22 (Almaden)**

- I. Call to Order: Patrick Congdon, 10:00 AM
- II. Introductions: Nella Henninger (Alum Rock Area), Rita Bakke (Croy Road)
- III. Reports: 10:05 AM Meeting Summary and Treasurers Report
December 10, 2003 Meeting Summary posted on the SCFSC Web site. There was no change in the status of our bank balance. A motion was made by Allan Thompson, second by Michael Newburn to accept the Meeting Summary. It passed unanimously.
- IV. Action Items: 10:10 AM 2003 Community Outreach and Education Grant
Allan Thompson provided handouts on the current projects being worked on by the COE Committee.
Allan Thompson requested that he be reimbursed for items related to the COE Grant – Second Quarter Grant Reports \$2.68, Living With Fire CD \$6.00 and Printing of Santa Clara County Fire Safe Council brochures \$580.13. Allan Thompson introduced Nella Henninger who provided an overview of the James Lick High School Project Earth program and their accomplishments related to community service within Santa Clara County. Fire Safe Council discussion focused on what the Project Earth students would be providing to the Fire Safe Council and financial assistance for that work. Allan Thompson recommended that an initial amount of \$500.00 be provided to the Project Earth program for assistance with material distribution in the community and at public events. A motion was made by Joan Loeffler, second by Gerry Stasko to approve the \$500.00 along with the reimbursable items submitted by Allan Thompson (Second Quarter Grant Reports \$2.68, Living With Fire CD \$6.00 and Printing of Santa Clara County Fire Safe Council brochures \$580.13), bringing the total of the motion to \$1088.81. The motion passed unanimously.
- 11:25 AM 2003 Hazardous Fuel Assessment and Strategy Grant
A strategizing meeting was to be held after the regular Fire Safe Council meeting.
- 11:30 AM New Grant Concept Papers
Brief discussion regarding the Crothers Road fuel reduction project.
- V. Old Business: None

- VI. New Business: 11:45 AM Brief discussion on the Santa Clara County Fire Safe Council Membership Application and RFP for the Coordinators position.
- VII. Next Meeting: Wednesday, February 11, 2004
Santa Clara County Fire Department Headquarters
14700 Winchester Blvd. Los Gatos
- VIII. Meeting Adjourned: 12:00 PM

Officers/Directors Present: Patrick Congdon and Allan Thompson

Members and Visitors: Sam Bakke, Rita Bakke, Daniel Clark, Patrick Congdon, Bob Furtado, Greg Latronica, Joan Loeffler, Mike McClintock, Mark Mocettini, Nella Henninger, Michael Newburn, Jim Ordons, Ralph Ortega, Harlan Pester, Gerry Stasko, Judy Thompson and Eric Wood

Hazardous Fuel Assessment and Strategy Grant Meeting

- I. Call to Order: Patrick Congdon, 12:00 PM
- II. Open Forum: Discussion focused on current information available related to fuel assessments, mapping and setting up the first formal meeting of the group. It was decided that a meeting would be convened on February 10, at Station 31(San Jose Fire) to set priorities for the Grant.
- III. Meeting Adjourned: 12:25 PM
- Members: Daniel Clark, Patrick Congdon, Bob Furtado, Greg Latronica, Mike McClintock, Michael Newburn, Mark Mocettini, Jim Ordons, Ralph Ortega, Eric Wood