



**Meeting Summary**  
**February 9, 2005**  
**Santa Clara County Fire Department Headquarters**

- I. Call to Order: Michael Newburn 10:00 AM
- II. Introductions: None
- III. Reports: 10:05 AM Meeting Summary and Treasurer's Report  
The January Meeting Summary was reviewed and Stu Farwell made a motion to accept the Meeting Summary. The motion was seconded by Dave Athey and passed unanimously.
- Dave Athey presented the Treasurer's Report and passed out a current account statement of the checking account. Allan Thompson moved to accept the Treasurer's Report. The motion was seconded by Stu Farwell and passed unanimously.
- IV. Action Items: 10:10 AM Grant Expenditures Update  
Allan Thompson passed out a current Grant Expenditure update and Ron Vega made a motion to approve expenses of \$4,950.00 for the second half of the Forestry West invoice for the 2003 HFAS Grant study when the final report is received and for a total maximum of \$1,500.00 for assistance with accounting questions and tax returns. The motion was seconded by Dave Athey and passed unanimously.
- 10:20 AM 2004 Community Outreach and Education Grant  
Jan Cokely passed out a current update of COE activities and noted that we had received approval from the California Fire Safe Council on our request to extend the 2004 COE Grant Period one quarter to July 31, 2005. Our recent Community Foundation Silicon Valley grant was mentioned in the San Jose Mercury News *The Guide* on January 27, 2005 and we are investigating participating in the *Spring in Guadalupe Gardens* event on April 23, 2005.
- 10:30 AM 2003 Hazardous Fuel Assessment and Strategy Grant  
Ron Vega and Dirk Mattern discussed the progress on this grant. We are waiting for the final report from Forestry West.
- 10:40 AM 2005 Montego Homeowners Fuel Reduction Grant  
Allan Thompson noted that the agreement for this grant had not been received from the California Fire Safe Council yet. We should receive it later this week and the funding is expected in late February or early March. The Montego Homeowners Association is working on finalizing the agreement with their contractor.

10:45 AM Grants Clearinghouse Concept Papers:

Allan Thompson presented a progress report on our three Grant Clearinghouse Concept Papers, which were submitted on January 31, 2005. He thanked everyone for taking care of their Letters of Support and said we can expect to hear by early March if our Concept Papers are approved for funding by one of the federal agencies participating in the Grants Clearinghouse.

V. Council Coordinators Comments:

Jan Cokely gave an update on her activities and provided a summary sheet of her contacts and status. In addition to the Concept Papers above which total approximately \$148,000, grant applications have been submitted to Saratoga Rotary for \$5,000 and to Adobe Systems for \$10,000. We are also working on grant applications to Intel and PG&E.

VI. New Business:

Kenn Weeks and Nik Gluck of the Uvas Volunteer Fire Department discussed their recent activities and progress. We also discussed the proposed requirement for PRC 4291.

VII. Next Meeting:

Wednesday, March 9, 2005, 10:00 AM  
Santa Clara County Parks & Recreation Field Sports Park  
9580 Malech Road, San Jose, CA

VIII. Meeting Adjourned: 11:00 AM

Officers/Directors Present: Dave Athey, Dirk Mattern, Michael Newburn, Allan Thompson

Members and Visitors: Jan Cokely, Cameron Colson, Stu Farwell, Bob Furtado, Nik Gluck, Joan Loeffler, Mike McClintock, Christine Miller, Ray Moreno, Jim Ordons, Judy Thompson, Ron Vega, Kenn Weeks